

From: EmpDoc <empdoc@zipfizz.com>
Sent: Monday, February 3, 2025 10:58 AM
To: J [REDACTED]
Cc: Payroll <payroll@zipfizz.com>
Subject: RE: HOLINGSWORTH, Jorden PPE 02/02/25 Unpaid Wages Inquiry
Importance: High

Good Morning, Jorden,

Our payroll person forwarded your email to me this morning and advised me that you said that you were let go by Zipfizz and did not quit.

The paperwork that we received here at corporate indicated that you quit due to it only being a part time job and because it was too far away. I reached out to the Regional manager to get clarification and what you stated is the truth.

We are going to process your paycheck today and will include 100% of your wages for each day that you had to wait for your final paycheck.

In order for us to be able to ACH your payment directly into your bank account, I will need a copy of a voided check, or a bank spec. Your bank account is requiring a prenote, their verification process, which I have no control over. If you can give me a voided check or bank spec, I can manually override the prenote process and administer payment immediately. If not, I will have to mail your check to you via USPS.

I sincerely apologize for this inconvenience and mistake. We have taken steps to ensure that this doesn't happen again.

Thank you!

Kristen [REDACTED] Human Resources Manager

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